

## Operational Report Return Form 2018: Guidance Notes

### General Comments

These notes are intended as guidance to assist in the completion of the IDGTE Operational Report spreadsheet. The Operational Report provides guidance and benchmark performance indices to users of diesel and gas turbine plant worldwide. As such, it relies upon the contributions of users to ensure it is both comprehensive and statistically valid. We hope that you will be able to participate in the compilation of this report, and that you will find the output to be useful and interesting.

**This data collection is for the last three years' of operational data. Those reporting periods can be calendar years, organisation financial years or other reporting periods to suit the organisations preference.**

If the organisation has existing operating or management reports that contain the relevant data we would be happy to receive those (or relevant extracts) and collate the data ourselves. This would make it easier for the organisation to take part in the survey.

Please feel free to recommend this to relevant colleagues, and to circulate these documents to other possible contributors. As with any benchmarking exercise, the greater the number of contributors, the better the outcome. All valid contributors will receive a copy of the final report.

Please provide as much data as you are able to. If you are unable to provide all of the data requested, then please provide as much as possible – part completed returns are clearly better than none at all.

If you have any queries on the data requested, or any other aspect of the Operational Report then please contact either the IDGTE office:

### IDGTE Office:

[enquiries@idgte.org](mailto:enquiries@idgte.org)

Tel +44 (0) 1234 214340

Fax +44 (0) 1234 355493

**We would be pleased to receive completed return forms to either of the email addresses above by 30 September 2018**

# 1 Company Data Worksheet

## Company and Contact Details

Please enter the name, address and contact details for your organisation. This information will be used by IDGTE for our own records, and will be published in the Operational Report unless you prefer your contribution to be anonymous.

## Confidentiality

If you require that your company details are not published with your operational data then please state “**YES**” in the box in the “Confidentiality” section. If you do so, then your company details will be withheld from the published report, and you will be assigned a reference number only. You will, of course, be advised what your own reference number is.

## Reporting Period

Please provide the start/finish dates for the 12 month period to which the data refers. This can be a calendar year, or a financial or technical 12 month reporting period, to the preference of the contributor.

For the 2018 report we would ideally prefer to receive three years of data, to enable some history to be built up. In future, only the latest year would be needed from regular contributors.

Please provide a separate spreadsheet for each 12 month period provided.

## Fuels Used

If you have average fuel properties available then please provide them. These may be from your own analysis, or your fuel suppliers. If you do not have this information, then we will use a nominal average value for each fuel type.

Engine efficiency calculations are typically based upon metered fuel consumption at 15°. If the fuel is metered at a higher temperature than this, there is normally a correction factor applied. If your fuel consumption is not corrected to 15° then please advise the temperature at which it is metered, and we will apply a correction.

## Operations and Staff Numbers

This section is intended to provide a high level analysis of the number of Operations and Maintenance staff as compared to the operating duty of the station. Please feel free to provide further information or explanatory notes if this may assist with this.

## 2 Engine Data Worksheet

### General Engine Parameters

Please provide as much information as you are able to for your engines. If you do not wish to declare specific engine manufacturers/types, then please provide a generic designation (for example, slow-speed 2-stroke, medium-speed 4-stroke etc).

The "Set Number" is your own designation.

### Outage Hours, Availability and Reliability

Unplanned/forced outage is where the plant either shutdown of its own accord, or could not safely have been left running for a period of more than one hour after discovery of the problem.

Unplanned/forced outages contribute to the engine reliability indicator.

Planned R&M hours is plant outages for scheduled work – either routine planned maintenance or repairs that can safely be scheduled for a convenient time.

Planned R&M plus forced outage hours contribute to the engine availability indicator.

### Plant Utilisation and Load Factor

These parameters are an indication of plant utilisation based upon total MWh generated.

### Generation from Heat Recovery and Auxiliaries Consumption

Where additional generation from heat recovery is installed (e.g. steam turbine generation from exhaust gas boilers) then please indicate this separately to output from the main generator itself. If heat recovery generation is shared between engines, then please indicate this or apportion to individual engines in the most appropriate way.

If the generator output does not account for all generator parasitic electrical auxiliaries consumption, then please provide the auxiliaries consumption. If auxiliaries consumption is not accurately metered then please provide an estimate. Auxiliaries consumption is for each individual generator itself, and not for station or site "common" auxiliaries.

The intention of these parameters is to establish the net efficiency of the generating set itself, after allowing for its own parasitic auxiliaries consumption. Net efficiency also including heat recovery generation is calculated separately.

### 3 Gas Turbine Data Worksheet

#### General Parameters

Please provide as much information as you are able to for your plant. If you are reporting for a gas turbine combined cycle plant (CCGT) then please include the steam turbine generator output in the total generation. If you do not wish to declare specific manufacturers/types, then please provide a generic designation (for example, CCGT, simple cycle, standby GT etc).

The "Set Number" is your own designation.

#### Outage Hours, Availability and Reliability

Unplanned/forced outage is where the plant either shutdown of its own accord, or could not safely have been left running for a period of more than one hour after discovery of the problem.

Unplanned/forced outages contribute to the plant reliability indicator.

Planned R&M hours is plant outages for scheduled work – either routine planned maintenance or repairs that can safely be scheduled for a convenient time.

Planned R&M plus forced outage hours contribute to the plant availability indicator.

#### Plant Utilisation and Load Factor

These parameters are an indication of plant utilisation based upon total MWh generated.

#### Generation from Heat Recovery and Auxiliaries Consumption

Where additional generation from heat recovery is installed (e.g. combined cycle plants) then please indicate this separately to output from the main generator itself. If heat recovery generation is shared between gas turbines, then please indicate this or apportion to individual plant in the most appropriate way.

If the generator output does not account for all generator parasitic electrical auxiliaries consumption, then please provide the auxiliaries consumption. If auxiliaries consumption is not accurately metered then please provide an estimate. Auxiliaries consumption is for each individual generator itself, and not for station or site "common" auxiliaries.

The intention of these parameters is to establish the net efficiency of the generating set itself, after allowing for its own parasitic auxiliaries consumption. Net efficiency also including heat recovery generation is calculated separately.